

**Invitations for Expressions of Interest**  
**Community Use of St Andrew's Church Manse, 130 Clergy Street East, Kingston, Ontario**  
**Deadline: January 31, 2021**

**Invitation**

The Session (governing board) of St. Andrew's Presbyterian Church, Kingston, is inviting Expressions of Interest from community organizations to lease the historic manse building on its property to provide housing as a way of addressing poverty, homelessness and the lack of affordable housing in Kingston. Expressions of Interest are to be received by email by January 31, 2021.

**Overview**

The congregation of St. Andrew's Presbyterian Church, Kingston, is preparing to shift the use of its church manse, which has been used to support an intentional student community connected with the spiritual mission of the church. Rent from the manse has been a modest but important source of income for the maintenance of the historic building and St. Andrew's Church.

St. Andrew's Church acknowledges the affordable housing crisis in our community, and is committed to assisting by making the manse available to a social service agency or other community partner to use the building to provide affordable or transitional housing, ideally with support on-site.

The manse at St. Andrew's is the historic home to the minister. It is a heritage limestone house at the corner of Clergy and Queen Streets, described by Heritage Canada as one of the city's finest homes. The manse has seven large bedrooms, two bathrooms, a large common room and a kitchen, in excellent repair.

The Session of St. Andrew's Church feel that this asset can be put to use by a capable community organization to provide some solutions towards the local housing crisis, by providing housing that is affordable, supported and dignified. To that end, the Session is inviting Expressions of Interest from formal organizations to occupy and operate the manse to address the affordable housing crisis.

**Criteria**

St. Andrew's Church has established some baseline criteria for an Expression of Interest:

- The organization would sign a multi-year lease
- The manse will be operated in a manner that provides for the safety and security of the occupants/ tenants, the Church, and the neighbourhood around the Church; We anticipate that this will mean some sort of on-site supervision
- The proposed housing use, although a small part of the solution, will be evidence-based and use best practices that could make a meaningful impact in the lives of the occupants/tenants, and an impact on the housing crisis in Kingston
- Typical operating costs would be borne by the lessee, for example, utilities expenses
- St. Andrew's Church will provide the maintenance of the exterior property grounds, and as owners and stewards of the asset, will provide for major capital repairs (e.g. if the building needed a new roof, we would replace it at our cost)

**How to proceed**

Before submitting an Expression of Interest, we highly recommend you visit and view the property - contact the undersigned to arrange a site visit of the Manse. Prepare and submit any questions to the undersigned at your earliest convenience, by email.

*Note that the committee is interested in hearing about unique and innovative ideas to address the housing crisis, and is not necessarily expecting fully formed project proposals.*

Prepare and submit an Expression of Interest that would include the following details:

- Name of the organization, contact name and details, organization's mission/ mandate
- Description of the proposed use of the manse (addressing the baseline criteria stated)
- Basic budget showing how the applicant can sustainably operate the manse while providing income to St Andrew's Church

Submit your Expression of Interest by **January 31, 2021**, by email to the undersigned.

This document and photos of the Manse are available online at [www.standrewskingston.org/manse](http://www.standrewskingston.org/manse)

**Contact**

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